University Board

Fri 09 February 2024, 09:30 - 12:30

Board Room, 5th Floor, Poole House

Agenda

Opening CPD session - Annual Safeguarding Training

Mandatory OfSted requirement

📄 0 Safeguarding session - part one - pre Board meeting preparation. 09.02.pdf (13 pages)
📄 0a 2024 Board Safeguarding training presentation to be given at the meeting.pdf (15 pages)

1. Welcome, Apologies and Declarations of Interests (Chair)

To note

2. Minutes of the Previous Meeting

2.1. Minutes of the University Board Meeting, 24 November 2023 (Chair)

To approve

📄 2.1 DRAFT Minutes_University Board Meeting 24 Nov 23.pdf (11 pages)

2.2. Matters Arising and Actions Register (Chair)

To note

📄 2.2 Board Actions Register 2023-24.pdf (1 pages)

3. Context Setting and Update Reports

3.1. VC's Update Report (VC)

To note

📄 3.1 VC Board update.pdf (6 pages)
📄 3.1a VC Board Update Appendices.pdf (2 pages)

3.2. SUBU Update Report (SUBU President)

To note

📄 3.2 SUBU President's Report BU Board cover sheet Updated Jan 2024.pdf (1 pages)
📄 3.2a President's Report February 2024.pdf (11 pages)

3.3. Chair's Report

3.3.1. VC Recruitment (Verbal Report) (Chair)

3.3.2. Board and Committee Memberships and Appointments (Chair/Clerk to the Board)

To approve

📄 3.3.2 Board Membership and Appointments.pdf (3 pages)

3.3.3. Chair's Action, Written Resolutions and Use of the University Seal (Chair)

To note

📄 3.3.3 Chairs action Written Resolutions Contracts signed and the Seal.pdf (2 pages)

4. Strategic and Financial Matters

4.1. Key Performance Indicators (VC)

To consider and note

📄 4.1 KPI Board Report.pdf (11 pages)

4.2. Proposals for Fee Delegations (FD)

To approve

📄 4.2 Proposal for Fee Delegations.pdf (3 pages)

4.3. Student Recruitment and 2024/25 Forecast Update (FD)

To note

📄 4.3 Student Recruitment and Potential Financial Impact vUB.pdf (5 pages)
📄 4.3a Appendix 1 - Snapshot Model.pdf (1 pages)
📄 4.3b Appendix 2 - Why Growth.pdf (1 pages)

4.4. Mitigation/Options for Financial Sustainability (DHR)

To approve

📄 4.4 Mitigation Options for Financial Sustainability.pdf (6 pages)

5. Business Cases For Approval

5.1. Business Case: Proposal to join Wessex Health Partners (PVC)

To approve

📄 5.1 Wessex Health Partners Business Case.pdf (5 pages)
📄 5.1a SAF1 WHP Collaboration Agreement.pdf (5 pages)
📄 5.1b Appendix 2 - Related Companies Policy and Procedures Questions.pdf (1 pages)

5.2. Business Case: Procurement of a Media Agency to support Student Recruitment (COO)

To approve

📄 5.2 Business Case for Procurement of a Media Agency to Support Student Recruitment-2024.pdf (8 pages)
📄 5.2a M&C appendix monthly cashflow v1.pdf (2 pages)

5.3. Business Case: Electricity Supply Procurement (FD/COO)

To approve

📄 5.3 Business Case - Electricity Purchasing Strategy.pdf (6 pages)
📄 5.3a CG2 Cash Flow and Costing Tool Electricity1 (1) (1).pdf (1 pages)

5.4. New leases with TVT for Talbot House, Student Village & Car Park H and underleases at Talbot House for Dr Surgery & nursery (COO)

To approve

- 📄 5.4 TVT leases on TH SV CP H.pdf (8 pages)
- 📄 5.4a TVT financial appendix 1.pdf (2 pages)

5.5. New leases with Drewitts (off site storage) for lease on Unit 5 and Unit 1c (COO)

To approve

- 📄 5.5 Drewitts Unit 5 _1c.pdf (6 pages)
- 📄 5.5a Board paper Drewitts Unit 5_1c Appendix 5.2.pdf (2 pages)

5.6. Business Case: Cisco firewall replacement (COO)

To approve

- 📄 5.6 BU2025 Business Case - Firewall Replacement Project V1.1.pdf (6 pages)
- 📄 5.6a Project costing Tool - Firewall Replacement Project.pdf (4 pages)

5.7. 2024 Turing Scheme programme (COO)

To approve

- 📄 5.7 2024 Turing Scheme Bid.pdf (12 pages)
- 📄 5.7a Appendix C _ Turing Scheme Bid Budget.pdf (4 pages)
- 📄 5.7b Appendix D _ Over 100k pre award cash flow - updated.pdf (2 pages)
- 📄 5.7c Appendix E _ Project costing IT & Estates.pdf (3 pages)

6. Committee Reports

To note unless otherwise stated.

6.1. Finance & Resources Committee (14 September, 13 November and 8 December 2023) (FRC Chair)

- 📄 6.1 a FRC minutes 14 September 2023 Confirmed.pdf (3 pages)
- 📄 6.1 b FRC Minutes 13 November 2023 Confirmed.pdf (3 pages)
- 📄 6.1 c FRC Minutes 8 Dec 2023 Confirmed.pdf (3 pages)

6.1.1. Management Accounts and Cashflow (FD)

To note

- 📄 6.1.1 FRC Management Accounts November 2023 - FRC vUET.pdf (18 pages)

6.2. Audit, Risk & Governance Committee (13 November 2023) (Chair of ARG)

To note

- 📄 6.2 ARG Minutes 13 Nov 23 Unconfirmed Unredacted.pdf (8 pages)
- 📄 6.2 ARG Minutes 13 Nov 23 Unconfirmed redacted for Exec.pdf (7 pages)

6.3. Nominations Committee (21 June 2023) (Chair)

To note

- 📄 6.3 NomCo 21 June Minutes Confidential Confirmed Redacted.pdf (4 pages)

6.4. Remuneration Committee (14 November 2023) (Rem Co Chair)

To note

- 📄 6.4 RemCom 14 November 2023 Minutes v2.pdf (2 pages)

6.5. Honorary Awards Committee (22 November 2023) (Chair)

To note

📄 6.5 HAC Minutes 22 Nov 23 Unconfirmed.pdf (3 pages)

6.5.1. Honorary Awards Committee Terms of Reference (Chair)

To approve

📄 6.5.1 HAC Terms of Reference paper.pdf (2 pages)
📄 6.5.1a HAC Terms of Reference.pdf (2 pages)

6.5.2. Honorary Award Nominations Process and Documentation for 2025 Call for Nominations (Chair)

To approve

📄 6.5.2 Report on Honorary Awards Process and Documents for 2025 (002).pdf (3 pages)

6.5.3. Procedure for Removing a Nominee Recommended by HAC Following Due Diligence (Chair)

To approve

📄 6.5.3 Procedure for Removing a Nominee Following DD.pdf (3 pages)

6.5.4. Process and Circumstances for Revoking an Honorary Award (Chair)

To approve

📄 6.5.4 Process and Circumstances for Revoking an Honorary Award.pdf (4 pages)

6.6. Student Experience, Quality & Standards Committee (3 November 2023)(Chair)

To note

📄 6.6 SQS 3 November 2023 UNCONFIRMED Minutes with addendum.pdf (9 pages)

6.7. Senate (25 October 2023) (VC)

To note

📄 6.7 Senate Minutes - 25 October 2023 - unconfirmed.pdf (7 pages)

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7. Any Other Business (Chair)

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8. Date of Next Meeting

Friday 24th May 2024, 9.30am, Boardroom (Board Strategic Planning Session on Thursday 23rd May 2024)